

Student Handbook 2014

学生ハンドブック

履修案内・キャンパスライフ・諸規則

Graduate School of Biological Sciences

バイオサイエンス研究科



奈良先端科学技術大学院大学

Nara Institute of Science and Technology

# 平成26年度 カレンダー

**4** 2014  
H26

日	月	火	水	木	金	土
		1	2	3	4	5
<b>6</b>	7	8	9	10	11	12
<b>13</b>	14	15	16	17	18	19
<b>20</b>	21	22	23	24	25	26
<b>27</b>	28	<b>29</b>	30			

**5** 2014  
H26

日	月	火	水	木	金	土
				1	2	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b>	7	8	9	10
<b>11</b>	12	13	14	15	16	17
<b>18</b>	19	20	21	22	23	24
<b>25</b>	26	27	28	29	30	31

**6** 2014  
H26

日	月	火	水	木	金	土
<b>1</b>	2	3	4	5	6	7
<b>8</b>	9	10	11	12	13	14
<b>15</b>	16	17	18	19	20	21
<b>22</b>	23	24	25	26	27	28
<b>29</b>	30					

**7** 2014  
H26

日	月	火	水	木	金	土
		1	2	3	4	5
<b>6</b>	7	8	9	10	11	12
<b>13</b>	14	15	16	17	18	19
<b>20</b>	<b>21</b>	22	23	24	25	26
<b>27</b>	28	29	30	31		

**8** 2014  
H26

日	月	火	水	木	金	土
					1	2
<b>3</b>	4	5	6	7	8	9
<b>10</b>	11	12	13	14	15	16
<b>17</b>	18	19	20	21	22	23
<b>24</b>	25	26	27	28	29	30
<b>31</b>						

**9** 2014  
H26

日	月	火	水	木	金	土
		1	2	3	4	5
<b>6</b>	7	8	9	10	11	12
<b>13</b>	14	<b>15</b>	16	17	18	19
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	24	25	26
<b>27</b>	28	29	30			

**10** 2014  
H26

日	月	火	水	木	金	土
			1	2	3	4
<b>5</b>	6	7	8	9	10	11
<b>12</b>	<b>13</b>	14	15	16	17	18
<b>19</b>	20	21	22	23	24	25
<b>26</b>	27	28	29	30	31	

**11** 2014  
H26

日	月	火	水	木	金	土
						1
<b>2</b>	<b>3</b>	4	5	6	7	8
<b>9</b>	10	11	12	13	14	15
<b>16</b>	17	18	19	20	21	22
<b>23</b>	<b>24</b>	25	26	27	28	29
<b>30</b>						

**12** 2014  
H26

日	月	火	水	木	金	土
		1	2	3	4	5
<b>6</b>	7	8	9	10	11	12
<b>13</b>	14	15	16	17	18	19
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	24	25	26
<b>27</b>	28	29	30	31		

**1** 2015  
H27

日	月	火	水	木	金	土
				<b>1</b>	2	3
<b>4</b>	5	6	7	8	9	10
<b>11</b>	<b>12</b>	13	14	15	16	17
<b>18</b>	19	20	21	22	23	24
<b>25</b>	26	27	28	29	30	31

**2** 2015  
H27

日	月	火	水	木	金	土
<b>1</b>	2	3	4	5	6	7
<b>8</b>	9	10	<b>11</b>	12	13	14
<b>15</b>	16	17	18	19	20	21
<b>22</b>	23	24	25	26	27	28

**3** 2015  
H27

日	月	火	水	木	金	土
<b>1</b>	2	3	4	5	6	7
<b>8</b>	9	10	11	12	13	14
<b>15</b>	16	17	18	19	20	<b>21</b>
<b>22</b>	23	24	25	26	27	28
<b>29</b>	30	31				

# Regulations of Nara Institute of Science and Technology

April 1, 2004  
Regulations No. 1

## Table of Contents

- I. General Provisions (Articles 1 to 3)
- II. Educational and Research Organization (Articles 4 to 11)
- III. President, Vice President, Deans, etc. (Articles 12 to 19)
- IV. Faculty Council (Article 20)
- V. Admission Capacity and Enrollment Capacity (Article 21)
- VI. Academic Year, Semesters, and Closed Days (Articles 22 to 24)
- VII. Admission (Articles 25 to 30)
- VIII. Standard Terms of Study and Maximum Years of Enrollment (Articles 31 to 32)
- IX. Education at Graduate School (Articles 33 to 40)
- X. Course and Degree Requirements (Articles 41 to 46)
- XI. Leave of Absence, Study Abroad, Readmission, Transfer from/to another School, Transfer to another Graduate School within NAIST, and Withdrawal (Articles 47 to 53)
- XII. Entrance Examination, Admission and Tuition Fees (Articles 54 to 65)
- XIII. Special Auditing Students, Special Research Students, Non-Degree Students and Research Students (Articles 66 to 69)
- XIV. Rewards, Punishments and Expulsion (Articles 70 to 71)
- XV. Student Dormitories (Article 72)
- XVI. Open Lectures (Article 73)

## Supplementary Provisions

### I. General Provisions

#### Article 1 (Purpose)

Nara Institute of Science and Technology (“NAIST”) aims to promote cutting-edge research activities and train high-caliber personnel through advanced education based on the results of such research activities, thereby contributing to the advancement of science and technology and prosperity of society.

### Article 2 (Self-assessment)

1. NAIST shall inspect and assess educational and research activities conducted internally (“Self-assessment”) and make the results of the Self-assessment publicly available, with a view to raising the standard of internal education and research and achieving its purpose and social mission described in the foregoing article.
2. NAIST shall have the results of the Self-assessment examined by third party reviewers.
3. Matters concerning implementation of the Self-assessment shall be provided for separately.

### Article 3 (Active provision of information)

NAIST shall actively provide information on its educational and research activities through publications or other suitable means.

## II. Educational and Research Organization

### Article 4 (University with graduate school curriculum)

NAIST is a university with graduate school curriculum only.

### Article 5 (Graduate School and department)

The Graduate Schools of NAIST have the graduate schools and departments shown in the following table.

Graduate School	Department
Information Science	Information Science
Biological Sciences	Biological Sciences
Materials Science	Materials Science

### Article 6 (Objectives of Graduate Schools)

Respective Graduate Schools shall have the following objectives concerning educational and research activities.

#### (1) Graduate School of Information Science

Promotes advanced research on information science, offers systematic education programs covering diverse fields related to information science (including information processing technology for assisting senses and judgments, technology for building large-scale information systems, technology for building and operating reliable information networks, and extensive interdisciplinary research involving information science and life science), and thereby produces researchers capable of undertaking R&D in the future and engineers with advanced expertise.

#### (2) Graduate School of Biological Sciences

Promotes state-of-the-art research for elucidating the basic principles of life phenomena and

biological diversity on molecular, cellular, and individual levels, and for utilizing the results to resolve problems faced by the human society, offers systematic education programs covering diverse fields related to biological sciences, and thereby produces creative and leading-edge researchers and engineers with advanced expertise capable of promoting and utilizing biological sciences

### (3) Graduate School of Materials Science

Elucidates structures and functions of materials on molecular, atomic, and electron levels, promotes creative research on materials science, and offers systematic education programs covering diverse fields related to materials science, and thereby produces human resources (i) who are keenly interested in the problems faced by human society and the needs of industrial circles and capable of undertaking creative and advanced research in materials science and interdisciplinary domains, and (ii) who assume active roles in fields of technological innovation and diverse sciences and technologies

### Article 7 (Chairs)

1. The Graduate Schools have Chairs.
2. The Chairs of the Graduate School consist of basic, guest, endowed, collaborative, and educational collaborative chairs.
3. Matters relating to the Chairs shall be provided for separately.

### Article 8 (Courses and their purposes)

1. The Graduate Schools of NAIST have doctoral courses.
2. Each of the doctoral courses consists of a former course (“Master’s Course”) and a latter course (“Doctoral Course”).
3. The Master’s Course aims to equip students with profound academic knowledge based on broader perspectives, and help students develop the ability to conduct advanced research in their fields of specialty or engage in professions that require highly specialized skills.
4. The Doctoral Course aims to help students develop the ability to conduct advanced research activities on their own, or research skills of the highest level necessary for highly sophisticated professions, and to foster profound academic knowledge indispensable for such research activities and professions.

### Article 9 (NAIST Library)

1. NAIST has a library.
2. Matters relating to the library shall be provided for separately.

### Article 10 (Common educational and research institutions)

1. NAIST has the following common educational and research institutions:
  - (1) Information Technology Center

(2) Research and Education Center for Genetic Information

(3) Research and Education Center for Materials Science

(4) Research Center for Advanced Science and Technology

2. Matters relating to the common educational and research institutions shall be provided for separately.

#### Article 11 (Health Care Center)

1. NAIST has a Health Care Center.

2. Matters relating to the Health Care Center shall be provided for separately.

### III. President, Vice President, Deans, etc.

#### Article 12 (Organization)

1. The organization of NAIST consists of the following members:

President

Vice President

Deans of respective Graduate Schools

Vice Deans of respective Graduate Schools

Director of NAIST Library

Directors of the common educational and research institutions

Director of Information Technology Center

Director of Research and Education Center for Genetic Information

Director of Research and Education Center for Materials Science

Director of Research Center for Advanced Science and Technology

Director of Health Care Center

Faculty members

General staff members

Other staff members

2. The faculty members of NAIST consist of professors, associate professors, lecturers, assistant professors, and research associates.

3. General staff members of NAIST consist of administrative staff, technical staff, nurses and academic staff.

#### Article 13 (President)

The President shall be responsible for management of internal affairs at NAIST and supervision of all faculty and staff members thereof.

#### Article 14 (Vice President)

The Vice President shall be responsible for supporting the President.

#### Article 15 (Deans of respective Graduate Schools)

Each of the Deans shall be responsible for the administration of his or her Graduate School and the common educational and research institution associated therewith.

#### Article 16 (Vice Deans of respective Graduate Schools)

Each of the Vice Deans shall be responsible for supporting the Dean of his or her Graduate School.

#### Article 17 (Director of NAIST Library)

The Director of the NAIST Library shall be responsible for administration of the Library.

#### Article 18 (Directors of the common educational and research institutions)

Directors of the common educational and research institutions shall be responsible for affairs at the respective common educational and research institutions.

#### Article 19 (Director of Health Care Center)

The Director of the Health Care Center shall be responsible for its administration.

### IV. Faculty Council

#### Article 20 (Faculty Council)

1. Each of the Graduate Schools has a Faculty Council.
2. The Faculty Council of each Graduate School shall be responsible for discussing matters relating to:
  - (1) Arrangement of curriculum
  - (2) Admission of students
  - (3) Students taking a leave of absence
  - (4) Students studying abroad
  - (5) Students transferring to another school
  - (6) Students withdrawing from studies
  - (7) Awarding of degrees
  - (8) Academic performance of students
  - (9) Students' groups, activities, and campus life
  - (10) Rewards and punishments to students
  - (11) Research systems
  - (12) Research and educational programs of the common educational and research institutions that are closely associated with the research and educational purposes of the relevant Graduate School
  - (13) Self-inspection
  - (14) Other educational and research issues

3. Each of the Faculty Councils shall consist of full-time professors and associate professors engaged in educational or research activities of the relevant Graduate School. However, the Dean of the Graduate School may invite faculty members involved in educational or research activities of other Graduate Schools to join its Faculty Council if necessary.
4. Notwithstanding the provision of the foregoing subsection, members of the Faculty Council who are on an official trip abroad, on leave of absence or absent for other reasons may be removed from the Faculty Council.
5. The Dean of each of the Graduate Schools shall serve as chairman of the respective Faculty Council.
6. The Chairman of each of the Faculty Councils shall preside over the council's meetings.
7. In case the Chairman has become unable to serve his or her role, the Vice Dean shall act as the chairman on his or her behalf.
8. For the meetings and resolutions of the Faculty Councils to be valid, a majority of all the members thereof shall be present.
9. Resolutions at Faculty Council meetings shall be passed with assenting votes of a majority of the faculty members present at the meeting. In case of a tied vote, the chairman shall cast the deciding vote.
10. The Dean may invite individuals who are not members of the Faculty Council to attend the council's meeting if he deems it necessary to do so.

#### V. Admission Capacity and Enrollment Capacity

##### Article 21 (Admission capacity and enrollment capacity)

The admission capacity and enrollment capacity of each of the Graduate Schools of NAIST shall be as shown in the attached Schedule.

#### VI. Academic Year, Semesters, and Closed Days

##### Article 22 (Academic year)

1. At NAIST, the academic year shall commence on April 1 and end on March 31 of the following year.
2. Notwithstanding the provision of the foregoing subsection, the academic year shall commence on October 1 and end on September 30 of the following year for students who are admitted to NAIST in the autumn semester.

##### Article 23 (Semesters)

The academic year specified in the foregoing article shall consist of:

- (1) Spring semester (from April 1 to September 30), and



(2) Autumn semester (from October 1 to March 31 of the following year).

#### Article 24 (Closed days)

1. NAIST shall be closed on the following days:

- (1) Sunday and Saturday
- (2) Days designated as national holidays under the Public Holiday Law (1948 Law No. 178)
- (3) Anniversary of the founding of NAIST (October 1)
- (4) Spring, summer and winter holidays

2. Details about the spring, summer and winter holidays shown in the foregoing subsection (4) shall be provided for separately.

3. The President may designate a temporarily closed day if he deems it necessary to do so.

4. Regardless of Article 1, classes may be held on holidays when deemed necessary for educational purposes by the dean.

#### VII. Admission

#### Article 25 (Applicant qualifications)

1. Admission to the Master's Course is granted to individuals who:

(1) Have graduated from university stipulated in Article 83-1 of the School Education Law (1947 Law No. 26)

(2) Have been awarded a bachelor's degree pursuant to Article 104-4 of the School Education Law

(3) Have completed a 16-year course of school education abroad

(4) Have taken a correspondence course in Japan offered by a foreign school, thereby completing a 16-year course of school education of the foreign country where the school is located

(5) Have completed a course of an educational institution that is recognized as offering a regular curriculum of a foreign university in compliance with the school education system of the country, and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, provided that completion of the said course shall constitute completion of a 16-year course of school education in the country

(6) Have completed the specialized course offered by a special training school that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, on or after the day specified by the Minister, provided that the said course shall be a four-year or longer course, and meet all the other criteria set forth by the Minister

(7) Have been designated by the Minister of Education, Culture, Sports, Science and Technology, in accordance with Article 155-1 (6), of the Enforcement Regulations for the School Education Law (1947 Ordinance of the Ministry of Education No. 11)

(8) Fall into any of the following categories and are recognized by NAIST as having earned the necessary credits with outstanding academic grades:

(a) Individuals who have been enrolled in university for at least three years

(b) Individuals who have completed a 15-year course of school education abroad

(c) Individuals who have taken a correspondence course in Japan offered by a foreign school, thereby completing a 15-year course of school education of the foreign country where the school is located

(d) Individuals who have completed a course of an educational institution that is recognized as offering a regular curriculum of a foreign university in compliance with the school education system of the country, and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology, provided that completion of the said course shall constitute completion of a 15-year course of school education in the country

(9) Have been enrolled in graduate school before pursuant to Article 102-2 of the School Education Law and are recognized by NAIST as having adequate academic ability to be educated at the Graduate School thereof

(10) Have been recognized by NAIST through an individual entrance screening as having academic ability equivalent to or greater than that of a university graduate and are at least 22 years of age

2. Admission to the Doctoral Course is granted to individuals who:

(1) Have been awarded a master's degree or a professional degree specified in Article 5-2 of the Rules for Degrees (1953 Ordinance of the Ministry of Education No. 9) pursuant to Article 104-1 of the School Education Law ("Professional Degree")

(2) Have been awarded a master's degree or other degree equivalent to a Professional Degree abroad

(3) Have been awarded a master's degree or other degree equivalent to a Professional Degree by completing a correspondence course in Japan offered by a foreign school

(4) Have been awarded a master's degree or other degree equivalent to a Professional Degree by completing a course of an educational institution in Japan that is recognized as offering a regular curriculum of a foreign graduate school in compliance with the school education system of the country, and that is designated separately by the Minister of Education, Culture, Sports, Science and Technology

(5) Have been designated by the Minister of Education, Culture, Sports, Science and Technology, in accordance with Article 156-1 (4), of the Enforcement Regulations for the School Education Law

(6) Have been recognized by NAIST through an individual entrance screening as having academic ability equivalent to or greater than that of a master's degree or Professional Degree holder and are at least 24 years of age

3. Methods for implementing entrance screening, etc., set forth in Paragraph 1 (10) and

Paragraph 2 (6), hereof shall be stipulated separately by respective Graduate Schools.

#### Article 26 (Timing of admission)

Students shall be admitted to NAIIST at the beginning of each semester.

#### Article 27 (Application for admission)

To apply for admission to NAIIST, an admission application form shall be submitted together with designated documents to the President of NAIIST.

#### Article 28 (Screening)

Applicants for admission to NAIIST shall be screened by the procedures set forth separately.

#### Article 29 (Enrollment procedures and admission)

1. Applicants who have received notification of acceptance as a result of the screening specified in the foregoing article shall submit the designated documents to be admitted to NAIIST.
2. The President shall admit applicants to NAIIST upon completion of the procedures set forth in the foregoing subsection.

#### Article 30 (Admission to Doctoral Course)

Admission of students to the Doctoral Course upon completion of the Master's Course of NAIIST shall be subject to screening by the Faculty Council of the relevant Graduate School.

### VIII. Standard Terms of Study and Maximum Years of Enrollment

#### Article 31 (Standard terms of study)

The standard terms of study at the Master's Course and Doctoral Course shall be two years and three years, respectively.

#### Article 32 (Maximum years of enrollment)

Maximum years of enrollment in the Master's Course and Doctoral Course shall be four years and six years, respectively.

### IX. Education at Graduate Schools

#### Article 33 (Graduate school education)

Education at the Graduate Schools shall be provided by means of lectures on subjects and guidance on writing theses ("Research Guidance").

#### Article 34 (Courses, credits, and registration procedures)

The courses to be taught as set forth in the foregoing article, the credits allotted to the said

courses, and registration procedures shall be provided for separately by each of the Graduate Schools.

#### Article 35 (Calculation of credits)

1. Based on the general rule that one credit shall be composed of a total of 45 hours of studying by students, the following basis shall be adopted for calculating credits at NAIST, taking into consideration the educational effects and hours required for off-campus studying, which vary depending on how the subject is taught:

(1) Fifteen hours of lectures and seminars shall yield one credit.

(2) Thirty hours of experiments and practical work shall yield one credit.

(3) When a Graduate School employs a combination of two or more methods out of lectures, seminars, experiments, or practical work for a course, one credit shall consist of class hours determined by the Graduate School in light of the standards prescribed in the preceding two items, in accordance with the combination of such methods.

2. Notwithstanding the provision of the foregoing subsection, the number of credits to be allotted to thesis writing and thematic research may be determined upon consideration of the amount of study needed therefor, if it is deemed appropriate to award credits based on an evaluation of the results of the study.

#### Article 35-2 (Publication of Standards for Evaluating Grades)

1. A Graduate School shall present to its students, in advance, a clear outline of the methodology and contents of classes and Research Guidance, as well as a class and Research Guidance schedule for the year.

2. A Graduate School shall, when assessing its students' academic achievement and theses and approving their completion, present them with a clear outline of the standards therefor, in advance, so as to ensure objectivity and rigidity, and shall conduct an assessment and approval process appropriately in accordance with said standards.

#### Article 35-3 (Organized Training for Improving Educational Contents)

1. NAIST shall conduct organized training and research for improving the contents and methodology used to give classes and Research Guidance at its Graduate Schools.

2. Necessary matters related to organized training for improving educational contents shall be stipulated separately.

#### Article 36 (Awarding of credits)

Students who have completed each course can earn credits therefor upon passing the examination or acceptance of a research report.

#### Article 37 (Studying in another Graduate School of NAIST)

1. Students may take a course offered by another Graduate School of NAIST if the Faculty Council of their Graduate School deems it educationally beneficial to do so.
2. Course credits that students have earned pursuant to the foregoing subsection may be counted toward degree credits specified in Article 35 to the extent permitted by their Graduate School.
3. Matters relating to taking of courses of other Graduate Schools shall be provided for separately.

#### Article 38 (Studying in another graduate school outside of NAIST)

1. Students may take a course offered by another graduate school outside of NAIST if the Faculty Council of their Graduate School deems it educationally beneficial to do so, subject to prior consultation with the relevant graduate school.
2. Course credits that students have earned pursuant to the foregoing subsection shall be treated as credits earned internally, provided that the number of such credits shall not exceed ten.
3. The period of studying at another graduate school pursuant to subsection 1 of this Article shall be counted toward the period of study at NAIST.
4. Matters relating to taking of courses of other graduate schools shall be provided for separately.

#### Article 39 (Treatment of credits earned prior to admission to NAIST)

1. Credits that a student has earned at another graduate school prior to admission to NAIST, including credits that have been earned by the student as a non-degree student as defined in the Standards for the Establishment of Graduate Schools (1974 Ordinance of the Ministry of Education No. 28), may be treated as credits that have been earned by the student at NAIST after his or her admission thereto, if the Faculty Council of his or her Graduate School deems it educationally beneficial to do so.
2. The number of credits that have been earned at another graduate school but are treated as having been earned at NAIST pursuant to the foregoing subsection shall not exceed ten.
3. Other matters relating to credits earned prior to admission to NAIST shall be provided for separately.

#### Article 40 (Research Guidance at another graduate school)

1. Students may receive Research Guidance offered by another graduate school or research institution outside of NAIST as needed, if the Faculty Council of their Graduate School deems it educationally beneficial to do so, subject to prior consultation with the relevant graduate school or research institution. However, the period during which students enrolled in the Master's Course are allowed to receive Research Guidance at another graduate school or research institution shall not exceed one year.

2. Research Guidance that students receive from another graduate school or research institution pursuant to the foregoing subsection may be treated as Research Guidance received by the students at the Graduate School of NAIST.
3. The period during which students receive Research Guidance pursuant to subsection 1 of this Article shall be counted toward the period of study at NAIST.
4. Matters relating to Research Guidance at another graduate school or research institution shall be provided for separately.

## X. Course and Degree Requirements

### Article 41 (Requirements for completion of Master's Course)

1. To complete the Master's Course, students shall have been enrolled in the Master's Course for the standard term of study at the shortest, earn at least thirty credits in the subjects designated by their Graduate School, receive necessary Research Guidance, and pass the master's thesis examination or final examination. However, students who have achieved outstanding research results may complete the Master's Course after having been enrolled in the said course for one year at the shortest, instead of the standard term of study.
2. For the purpose described in the foregoing subsection, an examination of research results on specified themes may be conducted in place of the master's thesis examination if the Faculty Council of the Graduate School deems it appropriate to do so.

### Article 42 (Requirements for completion of Doctoral Course)

1. To complete the Doctoral Course, students shall have been enrolled in the Doctoral Course for the standard term of study at the shortest, receive necessary Research Guidance, and pass the doctoral thesis examination or final examination. However, students who have achieved outstanding research results may complete the Doctoral Course after having been enrolled in the said course for one year at the shortest, instead of the standard term of study.
2. The part of the provision of the foregoing subsection that reads "However, students who have achieved outstanding research results may complete the Doctoral Course after having been enrolled in the said course for one year at the shortest, instead of the standard term of study" shall read "However, students who have achieved outstanding research results may complete the Doctoral Course after having been enrolled in the said course for the period of three years less the period of enrollment in the Master's Course at the shortest, instead of the standard term of study," to apply to students who have completed the Master's Course at NAIST in one year at the shortest pursuant to subsection 1 of Article 41, or who have completed the master's course of another graduate school outside of NAIST taking between one and two years.
3. Notwithstanding the provisions of the foregoing two subsections, for students who have been admitted to the Doctoral Course after having been recognized as having academic ability

equivalent to or greater than that of a master's degree holder pursuant to Article 156 of the Enforcement Regulations for the School Education Law, the requirements for completion of the Doctoral Course shall be: enrollment in the said course for three years at the shortest, receipt of necessary Research Guidance, and passing of the doctoral thesis examination or final examination. However, students who have achieved outstanding research results may complete the Doctoral Course after having been enrolled in the said course for one year at the shortest, instead of three years.

#### Article 43 (Approval of completion)

Approval of completion of the Master's Course and Doctoral Course shall be given by the Faculty Council of the relevant Graduate School.

#### Article 44 (Awarding of degrees)

1. Students who have completed the Master's Course or Doctoral Course shall be awarded a master's degree or doctoral degree, respectively.
2. In addition to the provision of the foregoing subsection, a doctoral degree shall be awarded to individuals who have submitted a doctoral thesis to NAIST, passed the doctoral thesis examination and been recognized as having academic ability equivalent to or greater than that of an individual who has completed the Doctoral Course at NAIST.
3. Matters relating to awarding of degrees shall be provided for separately.

#### Article 45 (Timing of completion)

1. The Master's Course and Doctoral Course shall be completed at the end of each semester.
2. Notwithstanding the provision of the foregoing subsection, the Master's Course and Doctoral Course may be completed during a semester if deemed necessary by the President.

#### Article 46 (Teaching qualifications)

1. Students who wish to obtain teaching qualifications shall earn the credits specified by the Teacher's Certificate Law (1949 Law No. 147) and the Enforcement Regulations for the Teacher's Certificate Law (1954 Ordinance of the Ministry of Education No. 26).
2. Teaching qualifications that can be obtained at the Graduate Schools of NAIST are as shown in the following table.

Graduate School	Department	Teaching qualification	Subject
Information Science	Information Science	High school teacher's qualification	Information
Biological Sciences	Biological Sciences	Junior high school teacher's qualification	Science
		High school teacher's qualification	Science

Materials Science	Materials Science	Junior high school teacher's qualification High school teacher's qualification	Science Science
----------------------	-------------------	---	--------------------

XI. Leave of Absence, Study Abroad, Readmission, Transfer from/to another School, Transfer to another Graduate School within NAIST, and Withdrawal

#### Article 47 (Leave of absence)

1. A student who is scheduled to be absent from school for three consecutive months or longer due to illness or for other justifiable reasons may take a leave of absence with prior permission of the President, following deliberation by the Faculty Council of his or her Graduate School.
2. The President may order a student who is recognized to be too ill to attend school to take leave of absence.
3. When the grounds for the leave of absence have been resolved, the student may return to school with permission of the President.
4. The period of leave of absence shall be up to one year, provided, however, that the said period may be extended for up to another one year if there is any justifiable reason.
5. The period of leave of absence shall not be counted toward the standard term of study specified in Article 31 and the minimum years of enrollment specified in Article 32.
6. The period of leave of absence shall not exceed two years in total during enrollment in the Master's Course or Doctoral Course, respectively.

#### Article 48 (Study abroad)

1. A student who wishes to study at a graduate school or research institution abroad shall obtain permission of the President in advance, following deliberation by the Faculty Council of his or her Graduate School.
2. The provisions of Article 38 and Article 40 shall apply for the treatment of credits earned during study abroad.

#### Article 49 (Readmission)

1. An individual who withdrew or was expelled from NAIST in the past and wishes to be readmitted in the Graduate School of NAIST may be permitted to do so by the President, subject to screening by the Faculty Council of the relevant Graduate School, only if doing so is deemed not to interfere in any way with the educational and research activities of the Graduate School.
2. If readmission is permitted pursuant to the provision of the foregoing subsection, the Faculty Council of the relevant Graduate School shall agree to count the credits earned during the previous enrollment and years of the previous enrollment toward course requirements.

#### Article 50 (Transfer from another school)



1. A student who is enrolled in another graduate school outside of NAIST and wishes to transfer to NAIST may be permitted to do so by the President, subject to screening by the Faculty Council of the relevant Graduate School, only if doing so is deemed not to interfere in any way with the educational and research activities of NAIST.

2. If transfer to NAIST is permitted pursuant to the provision of the foregoing subsection, the Faculty Council of the relevant Graduate School shall agree to count the credits earned during the previous enrollment and years of the previous enrollment toward course requirements.

#### Article 51 (Transfer from another Graduate School)

1. A student who is enrolled in a Graduate School at NAIST and wishes to transfer to another Graduate School at NAIST may be permitted to do so by the Dean of the Graduate School to which he or she wishes to transfer, subject to screening by the Faculty Council of the Graduate School, only if doing so is deemed not to interfere in any way with educational and research activities of the Graduate School.

2. If transfer to another Graduate School at NAIST is permitted pursuant to the provision of the foregoing subsection, the Faculty Council of the relevant Graduate School shall agree to count the credits earned during the previous enrollment and years of the previous enrollment toward course requirements.

#### Article 52 (Transfer to another graduate school)

A NAIST student who wishes to transfer to another graduate school outside of NAIST shall obtain permission of the President in advance following deliberation by the Faculty Council of his or her Graduate School.

#### Article 53 (Withdrawal)

A NAIST student who wishes to withdraw from NAIST shall obtain permission of the President in advance following deliberation by the Faculty Council of his or her Graduate School.

## XII. Entrance Examination, Admission and Tuition Fees

#### Article 54 (Amounts of the entrance examination, admission and tuition fees)

The amounts of the entrance examination, admission and tuition fees shall be as shown in the following table.

Entrance examination fee	Admission fee	Annual tuition fee
30,000 yen	282,000 yen	535,800 yen

#### Article 55 (Payment of the entrance examination fee)

Individuals who apply for admission, readmission or transfer to NAIST shall submit an

application form and pay the entrance examination fee at the same time.

#### Article 56 (Payment of the admission fee)

Individuals who are to be admitted, readmitted or transferred to NAIST shall pay the admission fee by the due date specified by NAIST.

#### Article 57 (Payment of the tuition fee)

1. Students shall pay the annual tuition fee in two equal installments for the spring semester (from April to September) and the autumn semester (from October to March of the following year).
2. The due dates of the tuition payment shall be in May and November except when delayed payment is permitted pursuant to the provision of Article 63.
3. Notwithstanding the provisions of the foregoing two subsections, students, by submitting an application, may pay the tuition fee for the autumn semester at the same time as paying the tuition fee for the spring semester.
4. Notwithstanding the provisions of subsections 1 and 2 above, students may, by submitting an application, pay the tuition fee for the spring semester or for the spring and autumn semesters of the year of admission, at the time when accepted for admission.

#### Article 58 (Amount and payment of the tuition fee in case of re-enrollment)

In case of re-enrollment, transfer from another school, and readmission (“Re-enrollment”) during the spring or autumn semester, the tuition fee shall be paid in an amount of one twelfth of the annual tuition fee (“Monthly Fee”) multiplied by the number of months from the month of Re-enrollment to the month preceding the next tuition payment. Payment shall be made in the month of Re-enrollment.

#### Article 59 (Amount of the tuition fee in case of completion of the course before the end of the academic year)

In case of completion of the course before the end of the academic year due to special circumstances, the tuition fee shall be paid in an amount of the Monthly Fee multiplied by the number of months of enrollment in NAIST.

#### Article 60 (Amount of the tuition fee in case of leave of absence)

1. Payment of tuition fee is not required during leave of absence.
2. The amount of the tuition fee for which payment is not required shall be the Monthly Fee multiplied by the number of months from the month following the leave of absence to the month preceding Re-enrollment.

#### Article 61 (Amount of the tuition fee in case of withdrawal)

In case of withdrawal, whether voluntary or forced, transfer to another school, or expulsion

from NAIIST during a spring or autumn semester, the tuition fee for the entire semester shall be paid.

#### Article 62 (Exemption from payment of admission and tuition fees)

Students may be exempted from payment of all or part of the admission fee or allowed delayed payment thereof if he or she has difficulties paying the admission fee for financial reasons and also is recognized as having outstanding academic ability, or if he or she has other justifiable reasons.

#### Article 63

Students may be exempted from payment of all or part of the tuition fee or allowed delayed payment thereof if he or she has difficulties paying the tuition fee for financial reasons and also is recognized as having outstanding academic ability, or if he or she has other justifiable reasons.

#### Article 64

Matters relating to exemption of payment of admission and tuition fees and delayed payment thereof shall be provided for separately.

#### Article 65 (Treatment of entrance examination, admission and tuition fees once paid)

1. Once paid, entrance examination, admission and tuition fees cannot be refunded.
2. Notwithstanding the provision of the foregoing subsection, the tuition fee shall be refunded in the following cases.
  - (1) If a student who paid the tuition fee for both the spring and autumn semester at the same time pursuant to the provision of Article 57-3 above is to withdraw from NAIIST before the due date of tuition payment for the autumn semester, the tuition fee for the autumn semester shall be refunded.
  - (2) If a student who paid the tuition fee at the time when he or she was accepted for admission pursuant to the provision of Article 57-4 above declares his or her intention to decline the acceptance by the last day of the month preceding the admission, the amount equivalent to the paid tuition fee shall be refunded.
  - (3) If a student who paid tuition fees pursuant to the provision of Article 57 is to complete his or her course before the end of the academic year due to special circumstances, the amount of the paid tuition fee less the Monthly Fee multiplied by the number of months of enrollment shall be refunded.
  - (4) If a student who paid tuition fees is to take leave of absence, the amount specified in Article 60-2 shall be refunded.

XIII. Special Auditing Students, Special Research Students, Non-Degree Students and

## Research Students

### Article 66 (Special auditing students)

1. If deemed beneficial for educational purposes, students enrolled in another graduate school outside of NAIST, whether domestic or foreign, may be admitted to NAIST as special auditing students to take a course at the Graduate School of NAIST, subject to consultation with the graduate school.
2. Matters relating to special auditing students shall be provided for separately.

### Article 67 (Special research students)

1. If deemed beneficial for educational purposes, students enrolled in another graduate school outside of NAIST, whether domestic or foreign, may be admitted to NAIST as special research students to receive Research Guidance at the Graduate School of NAIST, subject to consultation with the graduate school.
2. Matters relating to special research students shall be provided for separately.

### Article 68 (Non-degree students)

1. Individuals who are not NAIST students but wish to study one or more elective subjects at the Graduate School of NAIST may be admitted to NAIST as non-degree students and awarded credits, subject to screening by the Faculty Council of the relevant Graduate School, only if doing so is deemed not to interfere in any way with the educational and research activities of the Graduate School.
2. Matters relating to non-degree students shall be provided for separately.

### Article 69 (Research students)

1. Individuals who wish to conduct research on a specific theme at the Graduate School of NAIST may be admitted to NAIST as research students, subject to screening by the Faculty Council of the relevant Graduate School, only if doing so is deemed not to interfere in any way with the educational and research activities of the Graduate School.
2. Matters relating to research students shall be provided for separately.

## XIV. Rewards, Punishments and Expulsion

### Article 70 (Rewards and punishments)

1. The President may commend students who have done something worthy of public recognition.
2. The President may take disciplinary measures against students who have acted against the rules of NAIST or who have materially disturbed the educational and research activities of NAIST, following deliberation by the Faculty Council of the relevant Graduate School.
3. The disciplinary measures set forth in the foregoing subsection shall mean forced withdrawal,

suspension from NAIST, and warning.

#### Article 71 (Expulsion)

A student shall be expelled from NAIST if he or she:

- (1) Has been enrolled in NAIST for longer than the period specified in Article 32.
- (2) Has been on leave of absence for longer than the period specified in Article 47-4.
- (3) Has failed to pay the admission fee by the due date if the student has not been exempted from payment of the admission fee, has been exempted from payment of part of admission fee, has been allowed delayed payment of the admission fee, or has the payment exemption withdrawn.
- (4) Has failed to pay the tuition fee by the due date and still not paid it even after receiving a reminder.

#### XV. Student Dormitories

##### Article 72 (Student dormitories)

1. NAIST has student dormitories.
2. Matters relating to the student dormitories shall be provided for separately.

#### XVI. Open Lectures

##### Article 73 (Open lectures)

1. NAIST may offer open lectures with a view to educating the public and contributing to cultural enrichment.
2. Matters relating to the open lectures shall be provided for separately.

#### Supplementary provisions

(Effective date)

1. These Regulations shall come into effect on April 1, 2004.

(Transitional measures)

2. In case of amendment of the Regulations of the Nara Institute of Science and Technology, the Regulations before the amendment shall remain applicable to the students who are enrolled in NAIST as of March 31, 2004 (“Existing Students”) and also to the students who are readmitted or transferred to NAIST after April 1, 2004 if they are in the same grade as the Existing Students.

#### Supplementary provision

These Regulations shall come into effect on April 1, 2005.

## Supplementary provision

These Regulations shall come into effect on April 21, 2005, while the Regulations of the Nara Institute of Science and Technology as amended hereunder shall be applied from April 1, 2005.

## Supplementary provision

These Regulations shall come into effect on November 17, 2005.

## Supplementary provision

These Regulations shall come into effect on April 1, 2007.

## Supplementary provision

These Regulations shall come into effect on January 24, 2008, while the Regulations of the Nara Institute of Science and Technology as amended hereunder shall be applied from December 26, 2007.

## Supplementary provision

These Regulations shall come into effect on April 1, 2014.

## Schedule (supplementary to Article 21)

Graduate school	Department	Admission capacity		Enrollment capacity
		Master's Course	Doctoral Course	
Information Science	Information Science	135	40	390
Biological Sciences	Biological Sciences	125	37	361
Materials Science	Materials Science	90	30	270
Total		350	107	1,021

## 奈良先端科学技術大学院大学特別研究学生交流規程

平成16年4月1日

規程第25号

## 第1章 総則

## (趣旨)

**第1条** この規程は、奈良先端科学技術大学院大学学則（平成16学則第1号。以下「学則」という。）第40条第4項及び第67条第2項の規定に基づき、奈良先端科学技術大学院大学（以下「本学」という。）の学生で、他の大学院（外国の大学院を含む。以下同じ。）又は研究所等（以下「他の大学院等」という。）において研究指導を受けようとする者（以下「特別研究派遣学生」という。）及び他の大学院の学生で、本学の研究科において研究指導を受けようとする者（以下「特別研究学生」という。）の取扱いに関し必要な事項を定める。

## (他の大学院等との協議)

**第2条** 学則第40条第1項及び第67条第1項の規定に基づく本学と他の大学院等との協議は、研究指導計画その他関連する事項について、当該研究科の教授会の審議を経て、当該研究科長が行う。ただし、外国の大学院等にあつては、やむを得ない場合に限り、当該大学院等との協議を欠くことができる。

## 第2章 特別研究派遣学生

## (出願手続)

**第3条** 特別研究派遣学生として、他の大学院等において研究指導を受けようとする者は、主指導教員の許可を得て、次の各号に掲げる書類を添えて当該研究科長に願い出なければならない。

- (1) 特別研究派遣学生申請書（様式第1号）
- (2) 他の大学院等の要求する書類

## (派遣の許可)

**第4条** 前条の願い出があつたときは、当該研究科長は、第2条の協議の結果に基づき、これを許可する。

## (他の大学院等における研究指導の期間)

**第5条** 他の大学院等において研究指導を受ける期間は、1年以内とする。ただし、博士後期課程の学生にあつては、教育研究上有益と認められるときは、他の大学院等との協議に基づき、その期間を延長することができる。

- 2 前項の期間は、博士前期課程の学生にあつては、通算して1年を超えることができない。

## (在学期間の取扱い)

**第6条** 特別研究派遣学生として研究指導を受けた期間は、本学での在学期間に含めるものとする。

## (研究報告書等の提出)

**第7条** 特別研究派遣学生は、他の大学院等における研究指導が終了したときは、直ちに（外国の大

学院又は研究所等において研究指導を受けた者にあつては、帰国の日から1月以内に)、当該研究科長に研究指導報告書（様式第2号）及び当該他の大学院等の交付する研究指導の概要を記載した報告書を提出しなければならない。

**（研究指導の認定）**

**第8条** 特別研究派遣学生が、他の大学院等において受けた研究指導は、前条に規定する報告書により、当該研究科の教授会の議に基づき、本学における課程修了に必要な研究指導の一部として認定することができる。

**（授業料）**

**第9条** 特別研究派遣学生は、本学の学生としての授業料を納付するものとする。

**（派遣許可の取消し）**

**第10条** 特別研究派遣学生が次の各号のいずれかに該当する場合は、当該研究科長は、当該他の大学院等との協議に基づき、派遣の許可を取り消すことができる。

- (1) 研究指導計画の完了の見込みがないと認められるとき。
- (2) 当該他の大学院等の規則等に違反し、又はその本分に反する行為があると認められるとき。
- (3) その他派遣の趣旨に反する行為があると認められるとき。

**第3章 特別研究学生**

**（出願手続）**

**第11条** 本学の特別研究学生を志願する者は、他の大学院を経て、次の各号に掲げる書類を提出しなければならない。

- (1) 特別研究学生申請書（様式第3号）
- (2) 受入れ研究科の必要とする書類

**（受入れの許可）**

**第12条** 他の大学院から特別研究学生の受入れの依頼があつたときは、当該研究科長は、第2条の協議の結果に基づき、これを許可する。

**（受入れの期間）**

**第13条** 他の大学院からの研究指導を受託する期間は、1年以内とする。ただし、博士後期課程に在籍する特別研究学生にあつては、研究の状況により、当該学生の所属する他の大学院からの申請に基づき、当該研究科の教授会の議を経て、その延長を許可することができる。

2 前項の期間は、博士前期課程の学生にあつては、通算して1年を超えることはできない。

**（研究指導状況報告書）**

**第14条** 特別研究学生の研究指導を終了したときは、当該研究科長は、指導教員の報告に基づき、研究指導状況報告書（様式第4号）を交付する。

**（学生証）**

**第15条** 特別研究学生は、所定の学生証の交付を受け、常に携帯しなければならない。



(授業料等)

**第16条** 特別研究学生に係る検定料及び入学料は、徴収しない。

- 2 特別研究学生が、国立大学の大学院の学生であるときは、授業料を徴収しない。
- 3 特別研究学生が、公立若しくは私立の大学の大学院又は外国の大学の大学院の学生である場合は、授業料として月額29,700円を徴収する。ただし、大学間交流協定に基づき授業料を徴収しないことが定められたときは、授業料を徴収しない。
- 4 前項の授業料は、研究指導を受ける期間が6月を超える場合は、初めの6月とこれを超える期間に分けて、それぞれの期間分に係る額を当該期間の当初の月に納付するものとし、研究指導を受ける期間が6月未満であるときは、その期間分に相当する額を当該期間の当初の月に納付するものとする。
- 5 納付した授業料は、返還しない。

(受入れ許可の取消し)

**第17条** 特別研究学生が次の各号のいずれかに該当する場合は、当該研究科長は、当該他の大学院との協議に基づき、受入れの許可を取り消すことができる。

- (1) 研究指導計画の完了の見込みがないと認められるとき。
- (2) 本学の規則等に違反し、又はその本分に反する行為があると認められるとき。
- (3) その他受入れの趣旨に反する行為があると認められるとき。

(準用)

**第18条** 学則その他学生に関する規定は、特別研究学生について準用する。

## 第4章 雑則

(雑則)

**第19条** この規程に定めるもののほか、特別研究派遣学生及び特別研究学生の取扱いについては、当該他の大学院等との協議の上、決定するものとする。

附則

(施行期日)

- 1 この規程は、平成16年4月1日から施行する。
- (経過措置)
- 2 平成16年3月31日に在学する特別研究派遣学生又は特別研究学生のうち研究指導の期間の末日が平成16年4月1日以降の者については、旧奈良先端科学技術大学院大学特別研究学生交流規則は、この規程の施行後も、なおその効力を有する。

附則

この規程は、平成17年4月1日から施行する。

# Regulations for Special Research Students Exchange Program of Nara Institute of Science and Technology

April 1, 2004

Regulations No. 25

## I. General Provisions

### Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to the treatment of students of the Nara Institute of Science and Technology (“NAIST”) who wish to receive research guidance at another graduate school or research institution, whether in Japan or abroad (“External Graduate School”) (“Special Research Students”) and students of an External Graduate School who wish to receive research guidance at any of the Graduate Schools of NAIST (“Special Visiting Research Students”) pursuant, respectively, to the provisions of Article 40-4 and Article 67-2 of the Regulations of the Nara Institute of Science and Technology (2004 Regulations No. 1) (“NAIST Regulations”).

### Article 2 (Consultation with External Graduate School)

The Dean of the relevant Graduate School shall be responsible for consulting with the External Graduate School involved on behalf of NAIST pursuant to the provisions of Article 40-1 and Article 67-1 of NAIST Regulations, following deliberation on the research guidance program and other related matters by the Faculty Council of the Graduate School involved. However, such consultation with an External Graduate School that is located abroad may be omitted if there is a justifiable reason.

## II. Special Research Students

### Article 3 (Application procedures)

A student of NAIST who wishes to receive research guidance at an External Graduate School as a Special Research Student shall make an application by submitting the following documents to the Dean of his or her Graduate School, subject to receiving permission from his or her main research instructor:

- (1) Special Research Student Application Form (Form No. 1)
- (2) Documents required by the External Graduate School

#### Article 4 (Permission)

Upon receiving the application stipulated in the foregoing article, the Dean of the Graduate School shall give permission to the student, following the consultation under Article 2 above.

#### Article 5 (Period of research guidance at External Graduate School)

1. The period during which a Special Research Student receives research guidance at an External Graduate School shall be up to one year. In the case of a student enrolled in the Doctoral Course, however, the said period may be extended, subject to consultation with the External Graduate School, if doing so is deemed to be educationally beneficial.
2. The period specified in the foregoing subsection shall not exceed one year in total in the case of a student enrolled in the Master's Course.

#### Article 6 (Treatment of enrollment period)

The period during which a NAIST student receives research guidance at an External Graduate School as a Special Research Student shall count toward the number of years of enrollment at NAIST.

#### Article 7 (Submission of research report)

A Special Research Student shall submit a research report (Form No. 2) and report issued by the External Graduate School outlining the research guidance he or she has received to the Dean of his or her Graduate School at NAIST immediately upon completion of research guidance at the External Graduate School (within one month after returning to Japan if the student has received research guidance at a foreign graduate school or research institution).

#### Article 8 (Acceptance of research guidance)

The Research Guidance that a Special Research Student has received at an External Graduate School may be accepted as part of research guidance necessary for completing the course at NAIST, subject to submission of the reports specified in the foregoing article and deliberation by the Faculty Council of the relevant Graduate School.

#### Article 9 (Tuition fee)

Special Research Students shall be required to pay tuition fees as students of NAIST.

#### Article 10 (Withdrawal of permission)

The Dean of the relevant Graduate School may withdraw the permission for a student to receive research guidance at an External Graduate School as a Special Research Student, following consultation with the External Graduate School involved, if:

- (1) The research guidance is unlikely to be completed;
- (2) The student has failed to comply with the regulations of the External Graduate School or acted against the interests thereof; or
- (3) The student has failed to meet the purpose of the Special Research Students Exchange Program.

### III. Special Visiting Research Students

#### Article 11 (Application procedures)

A student of an External Graduate School who wishes to study at NAIST as a Special Visiting Research Student shall submit the following documents via the External Graduate School:

- (1) Special Visiting Research Student Application Form (Form No. 3)
- (2) Documents required by the Graduate School of NAIST to which the student is to be admitted

#### Article 12 (Permission of acceptance)

Upon receiving a request to accept a Special Visiting Research Student from an External Graduate School, the Dean of the Graduate School shall give permission to accept the student, following the consultation under Article 2 above.

#### Article 13 (Period of research guidance at NAIST)

1. The period during which NAIST provides a Special Visiting Research Student with research guidance upon request from an External Graduate School shall be up to one year. In case of a Special Visiting Research Student enrolled in the Doctoral Course, however, extension of the said period may be permitted depending on the progress of the research, subject to deliberation by the Faculty Council of the Graduate School at NAIST, if requested by the External Graduate School.
2. The period specified in the foregoing subsection shall not exceed one year in total in case of a student enrolled in the Master's Course.

#### Article 14 (Research guidance report)

Upon completion of research guidance to a Special Visiting Research Student, the Dean of the Graduate School shall issue a Research Guidance Report (Form No. 4) based on the report submitted by the research instructor.

#### Article 15 (Student ID card)

A Special Visiting Research Student shall be issued with a student ID card and carry it at all times.

#### Article 16 (Tuition fee)

1. A Special Visiting Research Student shall be exempted from payment of screening and admission fees.
2. A Special Visiting Research Student who is enrolled in the graduate school of a national university shall not be liable to pay tuition fee for the research guidance provided by NAIST.
3. A Special Visiting Research Student who is enrolled in the graduate school of a public, private, or foreign university shall pay tuition fees for the research guidance provided by NAIST in the monthly amount of 29,700 yen, provided, however, that this provision shall not apply if waiver of tuition fee is agreed upon under an inter-university exchange arrangement.
4. If a Special Visiting Research Student receives research guidance at NAIST for longer than six months, the student shall pay the tuition fee stipulated in the foregoing subsection in two installments, for the first six-month term and for the remaining term, in the first month of the respective terms. If a Special Visiting Research Student receives research guidance at NAIST for less than six months, the student shall pay the tuition fee for the entire period in the first month thereof.
5. Tuition fees, once paid, shall not be refunded.

#### Article 17 (Withdrawal of permission)

The Dean of the relevant Graduate School may withdraw the permission for a student to receive research guidance at NAIST as a Special Visiting Research Student, following consultation with the graduate school of the student, if:

- (1) The research guidance program is unlikely to be completed;
- (2) The student has failed to comply with the regulations of NAIST or acted against the interests of NAIST; or
- (3) The student has failed to meet the purpose of the Special Visiting Research Student program.

#### Article 18 (Application of NAIST Regulations, etc.)

NAIST Regulations and other rules governing students of NAIST shall also apply to Special Visiting Research Students.

### IV. Miscellaneous Provision

#### Article 19 (Miscellaneous provision)

Other matters relating to the treatment of Special Research Students and Special Visiting Research Students shall be decided through consultation between NAIST and the External Graduate School involved.

Supplementary provision

(Effective date)

1. These Regulations shall come into effect on April 1, 2004.

(Transitional measures)

2. In case of amendment of these Regulations for the Special Research Students Exchange Program of the Nara Institute of Science and Technology, the Regulations before the amendment shall remain applicable to the Special Research Students and Special Visiting Research Students who are enrolled in NAIST as of March 31, 2004 and whose research guidance ends on or after April 1, 2004.

Supplementary provision

These Regulations shall come into effect on April 1, 2005.

## 奈良先端科学技術大学院大学特別聴講学生交流規程

平成16年4月1日

規程第24号

## 第1章 総則

## (趣旨)

**第1条** この規程は、奈良先端科学技術大学院大学学則（平成16年学則第1号。以下「学則」という。）第38条第4項及び第66条第2項の規定に基づき、奈良先端科学技術大学院大学（以下「本学」という。）の学生で、他の大学院（外国の大学院を含む。以下同じ。）において授業科目を履修しようとする者（以下「特別聴講派遣学生」という。）及び他の大学院の学生で、本学の研究科において授業科目を履修しようとする者（以下「特別聴講学生」という。）の取扱いに関し必要な事項を定める。

## (他の大学院との協議)

**第2条** 学則第38条第1項及び第66条第1項の規定に基づく本学と他の大学院との協議は、履修できる授業科目の範囲その他関連する事項について、当該研究科の教授会の審議を経て、当該研究科長が行う。ただし、外国の大学院にあつては、やむを得ない場合に限り、当該大学院との協議を欠くことができる。

## 第2章 特別聴講派遣学生

## (出願手続)

**第3条** 特別聴講派遣学生として、他の大学院の授業科目を履修しようとする者は、主指導教員の許可を得て、次の各号に掲げる書類を添えて当該研究科長に願い出なければならない。

- (1) 他の大学院における履修願（様式第1号）
- (2) 他の大学院の要求する書類

## (派遣の許可)

**第4条** 前条の願い出があつたときは、当該研究科長は、第2条の協議の結果に基づき、これを許可する。

## (他の大学院における履修期間)

**第5条** 特別聴講派遣学生の履修期間は、原則として1年以内とする。

## (在学期間の取扱い)

**第6条** 特別聴講派遣学生としての履修期間は、本学での在学期間を含めるものとする。

## (履修できる授業科目)

**第7条** 特別聴講派遣学生が他の大学院で履修できる授業科目は、原則として講義のみとし、実験、実習、演習及び研究等は含めないものとする。

2 特別聴講派遣学生が他の大学院で履修できる単位数は、10単位を超えない範囲とする。

## (学業成績証明書の提出)

**第8条** 特別聴講派遣学生は、履修が終了したときは、直ちに（外国の大学院において授業科目を履修した特別聴講派遣学生にあつては、帰国の日から1月以内に）、当該研究科長に当該他の大学院の交付する学業成績証明書を提出しなければならない。

（単位の認定）

**第9条** 特別聴講派遣学生が他の大学院において修得した単位は、前条に規定する学業成績証明書により、10単位を超えない範囲で、当該研究科の教授会の議を経た上、本学において修得したものと認定する。

（授業料）

**第10条** 特別聴講派遣学生は、本学の学生としての授業料を納付するものとする。

（派遣許可の取消し）

**第11条** 特別聴講派遣学生の行為が派遣の趣旨に反すると認められる場合は、当該研究科長は、当該他の大学院との協議に基づき、派遣の許可を取り消すことができる。

### 第3章 特別聴講学生

（出願手続）

**第12条** 本学の特別聴講学生を志願する者は、他の大学院を経て、次の各号に掲げる書類を提出しなければならない。

- (1) 特別聴講学生申請書（様式第2号）
- (2) 受入れ研究科の必要とする書類

（受入れの許可）

**第13条** 他の大学院から特別聴講学生の受入れの依頼があつたときは、当該研究科長は、第2条の協議の結果に基づき、これを許可する。

（受入れ期間）

**第14条** 特別聴講学生の受入れの期間は、原則として1年以内とする。

（履修できる授業科目）

**第15条** 特別聴講学生が本学で履修できる授業科目は、原則として講義のみとし、実験、実習、演習及び研究等は含めないものとする。

2 特別聴講学生が本学で履修できる単位数は、10単位を超えない範囲とする。

（学業成績証明書の交付）

**第16条** 特別聴講学生が所定の授業科目の履修を終了したときは、当該研究科長は、学業成績証明書を交付するものとする。

（学生証）

**第17条** 特別聴講学生は、所定の学生証の交付を受け、常に携帯しなければならない。

（授業料等）

**第18条** 特別聴講学生に係る検定料及び入学料は、徴収しない。



- 2 特別聴講学生が国立大学の大学院の学生であるときは、授業料を徴収しない。
- 3 特別聴講学生が公立若しくは私立の大学の大学院又は外国の大学の大学院の学生である場合は、授業料として1単位当たり14,800円とする。ただし、大学間交流協定に基づき授業料を徴収しないことが定められたときは、授業料を徴収しない。
- 4 前項の授業料は、春学期に係る履修科目については4月に、秋学期に係る履修科目については10月に納付するものとする。
- 5 納付した授業料は、返還しない。

(受入れ許可の取消し)

**第19条** 特別聴講学生の行為が受入れの趣旨に反すると認められる場合は、当該研究科長は、当該他の大学院との協議に基づき、受入れの許可を取り消すことができる。

(準用)

**第20条** 学則その他学生に関する規定は、特別聴講学生について準用する。

## 第4章 雑則

(雑則)

**第21条** この規程に定めるもののほか、特別聴講派遣学生及び特別聴講学生の取扱いについては、当該他の大学院との協議の上、決定するものとする。

附則

(施行期日)

- 1 この規程は、平成16年4月1日から施行する。

(経過措置)

- 2 平成16年3月31日に在学する特別聴講派遣学生又は特別聴講学生のうち履修期間の末日が平成16年4月1日以降の者については、旧奈良先端科学技術大学院大学特別聴講学生交流規程は、この規程の施行後も、なおその効力を有する。

附則

この規程は、平成17年4月1日から施行する。

附則

この規程は、平成25年4月1日から施行する。

# Regulations for Special Auditing Students Exchange Program of Nara Institute of Science and Technology

April 1, 2004

Regulations No. 24

## I. General Provisions

### Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to the treatment of students of the Nara Institute of Science and Technology (“NAIST”) who wish to study specific subjects for credit at another graduate school, whether in Japan or abroad (“External Graduate School”) (“Special Auditing Students”) and students of an External Graduate School who wish to study specific subjects for credit at any of the Graduate Schools of NAIST (“Special Visiting Auditing Students”) pursuant, respectively, to the provisions of Article 38-4 and Article 66-2 of the Regulations of the Nara Institute of Science and Technology (2004 Regulations No. 1) (“NAIST Regulations”).

### Article 2 (Consultation with External Graduate School)

The Dean of the relevant Graduate School shall be responsible for consulting with the External Graduate School involved on behalf of NAIST pursuant to the provisions of Article 38-1 and Article 66-1 of NAIST Regulations, following deliberation on the subjects to be offered under the Special Auditing Students Exchange Program and other related matters by the Faculty Council of the Graduate School involved. However, such consultation with an External Graduate School that is located abroad may be omitted if there is a justifiable reason.

## II. Special Auditing Students

### Article 3 (Application procedures)

A student of NAIST who wishes to study specific subjects at an External Graduate School as a Special Auditing Student shall make an application by submitting the following documents to the Dean of his or her Graduate School, subject to permission of his or her main research instructor:

- (1) Application Form for Study at External Graduate School (Form No. 1)
- (2) Documents required by the External Graduate School

### Article 4 (Permission)

Upon receiving the application stipulated in the foregoing article, the Dean of the Graduate School shall give permission to the student, following the consultation under Article 2 above.

#### Article 5 (Period of study at External Graduate School)

In principle, the period during which Special Auditing Students may study at an External Graduate School shall be up to one year.

#### Article 6 (Treatment of enrollment period)

The period for Special Auditing Students to study at an External Graduate School shall count toward the number of years of enrollment at NAIST.

#### Article 7 (Subjects)

1. In principle, the subjects that Special Auditing Students are allowed to study at an External Graduate School shall be limited to lectures. Experiments, practical works, seminars and research shall not be offered under this Program.
2. Special Auditing Students shall earn no more than 10 credits at an External Graduate School.

#### Article 8 (Submission of certificate of academic record)

A Special Auditing Student shall submit a certificate of academic record issued by the External Graduate School to the Dean of his or her Graduate School at NAIST immediately upon completion of the study at the External Graduate School (within one month after returning to Japan if the student has studied at a foreign graduate school).

#### Article 9 (Awarding of credits)

As for credits that a Special Auditing Student has earned while studying at an External Graduate School, up to ten such credits may be treated as credits earned at NAIST, subject to submission of the certificate of academic record specified in the foregoing article and deliberation by the Faculty Council of the Graduate School involved.

#### Article 10 (Tuition fee)

Special Auditing Students shall be required to pay tuition fees as students of NAIST.

#### Article 11 (Withdrawal of permission)

The Dean of the relevant Graduate School may withdraw the permission for a student to study at an External Graduate School as a Special Auditing Student, following consultation with the External

Graduate School involved, if the student has failed to meet the purpose of the Special Auditing Students Exchange Program.

### III. Special Visiting Auditing Students

#### Article 12 (Application procedures)

A student of an External Graduate School who wishes to study at NAIST as a Special Visiting Auditing Student shall submit the following documents via the External Graduate School:

- (1) Application Form for Study at NAIST as Special Visiting Auditing Student (Form No. 2)
- (2) Documents required by the Graduate School of NAIST to which the student is to be admitted

#### Article 13 (Permission of acceptance)

Upon receiving a request to accept a Special Visiting Auditing Student from an External Graduate School, the Dean of the Graduate School of NAIST shall give permission to accept the student, following the consultation under Article 2 above.

#### Article 14 (Period of study at NAIST)

In principle, the period during which Special Visiting Auditing Students may study at NAIST shall be up to one year.

#### Article 15 (Subjects)

1. In principle, the subjects that Special Visiting Auditing Students are allowed to study at NAIST shall be limited to lectures. Experiments, practical works, seminars and research shall not be offered under this Program.
2. Special Auditing Students shall earn no more than 10 credits at NAIST.

#### Article 16 (Issuance of a certificate of academic record)

Upon completion of study by a Special Visiting Auditing Student at NAIST, the Dean of the Graduate School involved shall issue a certificate of academic record to the student.

#### Article 17 (Student ID card)

A Special Visiting Auditing Student shall be issued with a student ID card and shall carry it at all times.

#### Article 18 (Tuition fee)

1. A Special Visiting Auditing Student shall be exempted from payment of screening and

admission fees.

2. A Special Visiting Auditing Student who is enrolled in the graduate school of a national university shall not be liable to pay tuition fees for studying at NAIST.
3. A Special Visiting Auditing Student who is enrolled in the graduate school of a public, private, or foreign university shall pay tuition fees for studying at NAIST in the amount of 14,800 yen per credit, provided, however, that this provision does not apply if a waiver of tuition fee is agreed upon under an inter-university exchange arrangement.
4. The tuition fee specified in the foregoing subsection shall be paid in April for the spring semester and in October for the autumn semester.
5. Tuition fees, once paid, shall not be refunded.

#### Article 19 (Withdrawal of permission)

The Dean of the relevant Graduate School may withdraw the permission for a student to study at NAIST as a Special Visiting Auditing Student, following consultation with the External Graduate School involved, if the student has failed to meet the purpose of the Special Auditing Students Exchange Program.

#### Article 20 (Application of NAIST Regulations, etc.)

NAIST Regulations and other rules governing students of NAIST shall also apply to Special Visiting Auditing Students.

### IV. Miscellaneous Provision

#### Article 21 (Miscellaneous provision)

Other matters relating to the treatment of Special Auditing Students and Special Visiting Auditing Students shall be decided through consultation between NAIST and the External Graduate School involved.

#### Supplementary provision

(Effective date)

1. These Regulations shall come into effect on April 1, 2004.

(Transitional measures)

2. In case of amendment of these Regulations for Special Auditing Students Exchange Program of the Nara Institute of Science and Technology, the Regulations before the amendment shall remain applicable to the Special Auditing Students and Special Visiting Auditing Students who are enrolled in NAIST as of March 31, 2004 and whose study at an External Graduate School or NAIST, respectively,

ends on or after April 1, 2004.

Supplementary provision

These Regulations shall come into effect on April 1, 2005.

Supplementary provision

These Regulations shall come into effect on April 1, 2013.

## 奈良先端科学技術大学院大学研究生規程

平成16年4月1日  
規程第27号

## (趣旨)

**第1条** この規程は、奈良先端科学技術大学院大学学則（平成16年学則第1号。以下「学則」という。）第69条第2項に基づき、奈良先端科学技術大学院大学における研究生に関し必要な事項を定める。

## (許可)

**第2条** 研究生として入学を志願する者があるときは、当該研究科の教授会において選考の上、学長が入学を許可する。

## (入学資格)

**第3条** 研究生として入学できる者は、大学を卒業した者又はこれと同等以上の学力を有すると当該研究科において認めた者とする。

## (出願手続)

**第4条** 研究生として入学を志願する者は、次の各号に掲げる書類に検定料を添えて願出しなければならない。

(1) 研究生入学願書（所定様式）

(2) 最終出身学校の卒業証明書及び成績証明書

(3) 写真2枚

2 会社等（官公庁を含む。以下同じ。）に在職している者にあつては、前項に規定する書類のほか、次の各号に掲げる書類を提出しなければならない。

(1) 個人的研究のため研究生を志願する者である旨の本人の確約書

(2) 会社等の事業目的のために派遣する者ではない旨の所属長の確約書

3 外国人にあつては、前2項に規定する書類のほか、在留カード（両面）の写しを提出しなければならない。ただし、国内に在留していない者は、入学後提出するものとする。

## (入学の時期)

**第5条** 入学の時期は、学期の始めとする。ただし、特別の理由があると認めるときは、この限りでない。

## (研究期間)

**第6条** 研究期間は、1年以内とする。ただし、特別の理由により引き続き研究を願出た者については、当該研究科の教授会の議を経て研究期間を延長することができる。

## (研究)

**第7条** 研究生は、指導教員のもとで、研究に従事するものとする。

## (研究証明書の交付)

**第8条** 研究事項について、研究証明書を必要とするときは、これを交付する。

**(授業料等)**

**第9条** 研究生の検定料、入学料及び授業料（以下「授業料等」という。）の額は、次のとおりとする。

検定料 9,800 円

入学料 84,600 円

授業料 29,700 円（月額）

2 前項の授業料は、研究予定期間が6月を超える場合は、初めの6月とこれを超える期間に分けて、それぞれの期間分に係る額を当該期間の当初の月に納付するものとし、研究予定期間が6月未満であるときは、その期間分に係る額を当該期間の当初の月に納付するものとする。

3 納付した授業料等は返還しない。

**(退学)**

**第10条** 研究生が研究期間中に退学しようとするときは、当該研究科長に願い出て、学長の許可を受けなければならない。

**(準用)**

**第11条** 学則その他学生に関する規定は、研究生について準用する。

**(雑則)**

**第12条** この規程に定めるもののほか、研究生に関し必要な事項は、別に定める。

**附則****(施行期日)**

1 この規程は、平成16年4月1日から施行する。

**(経過措置)**

2 平成16年3月31日に在学する研究生のうち研究期間の末日が平成16年4月1日以降の者については、旧奈良先端科学技術大学院大学研究生規則は、この規程の施行後も、なおその効力を有する。

**附則**

この規程は、平成17年4月1日から施行する。

**附則**

この規程は、平成26年2月1日から施行する。



# Regulations for Research Students of Nara Institute of Science and Technology

April 1, 2004

Regulations No. 27

## Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to research students of the Nara Institute of Science and Technology (“NAIST”) (“Research Students”) pursuant to the provision of Article 69-2 of the Regulations of the Nara Institute of Science and Technology (2004 Regulations No. 1) (“NAIST Regulations”).

## Article 2 (Admission)

Individuals who wish to study at NAIST as a Research Student may be admitted to NAIST by the President, subject to screening by the Faculty Council of the relevant Graduate School of NAIST.

## Article 3 (Eligibility)

Admission to NAIST as a Research Student is granted to individuals who have graduated from university or who have been recognized by the relevant Graduate School of NAIST as having academic ability equivalent to or greater than that of a university graduate.

## Article 4 (Application procedures)

1. Individuals who wish to be admitted to NAIST as a Research Student shall submit the following documents and pay the entrance examination fee:
  - (1) Application Form for Admission to NAIST as Research Student (prescribed form)
  - (2) Certificate of graduation and certificate of academic record issued by the last school attended
  - (3) Two photographs
2. If an employee of a company or governmental agency (“Company”) applies for admission to NAIST as a Research Student, the applicant shall submit the following documents in addition to the documents specified in the foregoing subsection:
  - (1) Written confirmation of the applicant that he or she is applying for admission to NAIST as a Research Student for the exclusive purpose of pursuing personal research interests
  - (2) Written confirmation of the immediate supervisor of the applicant at the Company that the applicant is to study at NAIST as a Research Student, and not for the purpose of the Company

3. If a foreign national applies for admission to NAIST as a Research Student, the applicant shall submit his or her copy of “resident card” (Both Sides) in addition to the documents specified in the foregoing subsections, provided, however, that the copy of “resident card” (Both Sides) may be submitted after admission to NAIST if he or she has not yet been granted resident status in Japan at the time of application.

#### Article 5 (Timing of admission)

Research Students shall be admitted to NAIST at the beginning of each semester, provided, however, that this provision does not apply if there is a justifiable reason.

#### Article 6 (Period of research at NAIST)

The period for which Research Students can conduct research at NAIST shall be up to one year, provided, however, that the said period may be extended subject to deliberation by the Faculty Council of the relevant Graduate School, if the Research Student applies for an extension thereof with a justifiable reason.

#### Article 7 (Research at NAIST)

Research Students shall engage in research at NAIST under the guidance of their research instructor.

#### Article 8 (Issuance of research certificate)

NAIST shall issue a research certificate concerning research matters as needed.

#### Article 9 (Tuition and other fees)

1. Research Students shall pay the screening, admission and tuition fees (“Tuition and Other Fees”) in the following amounts.  
Screening fee: 9,800 yen  
Admission fee: 84,600 yen  
Tuition fee: 29,700 yen per month
2. If a Research Student conducts research at NAIST for longer than six months, the student shall pay the tuition fee stipulated in the foregoing subsection in two installments, for the first six-month term and for the remaining term, in the first month of the respective terms. If a Research Student conducts research at NAIST for less than six months, the student shall pay the tuition fee for the entire period in the first month thereof.
3. Tuition and Other Fees, once paid, shall not be refunded.

#### Article 10 (Withdrawal)

A Research Student who wishes to withdraw from NAIST shall ask the Dean of his or her Graduate School for withdrawal status and obtain permission from the President of NAIST.

#### Article 11 (Application of NAIST Regulations, etc.)

NAIST Regulations and other rules governing students of NAIST shall also apply to Research Students.

#### Article 12 (Miscellaneous provision)

Other matters relating to Research Students shall be provided for separately.

#### Supplementary provision

##### (Effective date)

1. These Regulations shall come into effect on April 1, 2004.

##### (Transitional measures)

2. In case of amendment of these Regulations for Research Students of the Nara Institute of Science and Technology, the Regulations before the amendment shall remain applicable to the Research Students who are enrolled in NAIST as of March 31, 2004 and whose research at NAIST ends on or after April 1, 2004.

#### Supplementary provision

These Regulations shall come into effect on April 1, 2005.

#### Supplementary provision

These Regulations shall come into effect on February 1, 2014.

## 奈良先端科学技術大学院大学科目等履修生規程

平成16年4月1日

規程第26号

## (趣旨)

**第1条** この規程は、奈良先端科学技術大学院大学学則(平成16年学則第1号。以下「学則」という。)第68条第2項に基づき、奈良先端科学技術大学院大学における科目等履修生に関し必要な事項を定める。

## (許可)

**第2条** 科目等履修生として入学を志願する者があるときは、当該研究科の教授会において選考の上、学長が入学を許可する。

## (入学資格)

**第3条** 科目等履修生として入学できる者は、大学を卒業した者又はこれと同等以上の学力を有すると当該研究科において認めた者とする。

## (出願手続)

**第4条** 科目等履修生として入学を志願する者は、次の各号に掲げる書類に検定料を添えて願い出なければならない。

- (1) 科目等履修生入学願書(所定様式)
  - (2) 最終出身学校の卒業証明書及び成績証明書
  - (3) 写真2枚
- 2 他の大学院、外国の大学院、民間企業、研究機関等と連携し実施する教育プログラム(以下「連携教育プログラム」という。)の授業科目の履修に係る検定料について、学長が徴収しないことが適当であると認めた場合は、前項の規定にかかわらず、当該検定料を徴収しない。
- 3 外国人にあつては、第1項に規定する書類のほか、在留カード(両面)の写しを提出しなければならない。ただし、願い出の時に国内に在留していない者は、入学後に提出するものとする。

## (入学の時期)

**第5条** 入学の時期は、学期の始めとする。

## (在学期間)

**第6条** 在学期間は、1年以内とする。ただし、本人の願い出があつた場合は、当該研究科の教授会の議を経て1年に限り在学期間を延長することができる。

## (履修科目等)

**第7条** 科目等履修生が履修できる授業科目は、原則として講義によって行う科目のみとする。

## (単位修得証明書の交付)

**第8条** 履修科目について、単位修得証明書を必要とするときは、これを交付する。

## (授業料等)

**第9条** 科目等履修生の検定料、入学料及び授業料(以下「授業料等」という。)の額は、次のとおり

とする。

検定料 9,800 円

入学料 28,200 円

授業料 14,800 円 (1 単位当たり)

- 2 入学料は、所定の期日までに納付しなければならない。
- 3 授業料は、春学期に係る履修科目については4月に、秋学期に係る履修科目については10月に納付しなければならない。
- 4 連携教育プログラムの授業科目の履修に係る入学料及び授業料について、学長が徴収しないことが適当であると認めた場合は、前2項の規定にかかわらず、当該入学料及び授業料を徴収しない。
- 5 納付した授業料等は、返還しない。

#### (退 学)

**第10条** 科目等履修生が在学期間中に退学しようとするときは、当該研究科長に願い出て、学長の許可を受けなければならない。

#### (準 用)

**第11条** 学則その他学生に関する規定は、科目等履修生について準用する。

#### (雑 則)

**第12条** この規程に定めるもののほか、科目等履修生に関し必要な事項は、別に定める。

#### 附 則

この規程は、平成16年4月1日から施行する。

#### 附 則

この規程は、平成17年4月1日から施行する。

#### 附 則

この規程は、平成23年1月1日から施行する。

#### 附 則

この規程は、平成26年2月1日から施行する。

# Regulations for Non-Degree Students of Nara Institute of Science and Technology

April 1, 2004

Regulations No. 26

## Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to non-degree students of the Nara Institute of Science and Technology (“NAIST”) (“Non-Degree Students”) pursuant to the provision of Article 68-2 of the Regulations of the Nara Institute of Science and Technology (2004 Regulations No. 1) (“NAIST Regulations”).

## Article 2 (Admission)

Individuals who wish to study at NAIST as a Non-Degree Student may be admitted to NAIST by the President, subject to screening by the Faculty Council of the relevant Graduate School of NAIST.

## Article 3 (Eligibility)

Admission to NAIST as a Non-Degree Student is granted to individuals who have graduated from university or who have been recognized by the relevant Graduate School of NAIST as having academic ability equivalent to or greater than that of a university graduate.

## Article 4 (Application procedures)

1. Individuals who wish to be admitted to NAIST as a Non-Degree Student shall submit the following documents and pay the entrance examination fee:
  - (1) Application Form for Admission to NAIST as Non-Degree Student (prescribed form)
  - (2) Certificate of graduation and certificate of academic record issued by the last school attended
  - (3) Two photographs
2. Screening fee for taking courses of the collaboration program with other universities’ graduate schools, foreign graduate schools, private corporations, and research institutes (“Collaborative Educational Program”) shall be exempted, regardless of the foregoing subsection, provided that president approves the exemption appropriate.
3. If a foreign national applies for admission to NAIST as a Non-Degree Student, the applicant shall submit his or her copy of “resident card” (Both Sides) in addition to the documents specified in the subsection 1 of this Article, provided, however, that the copy of “resident card” (Both Sides) may be

submitted after admission to NAIST if he or she has not yet been granted resident status in Japan at the time of application.

#### Article 5 (Timing of admission)

Non-Degree Students shall be admitted to NAIST at the beginning of each semester.

#### Article 6 (Period of enrollment)

The period for Non-Degree Students to study at NAIST shall be up to one year, provided, however, that the said period may be extended for up to one additional year, subject to deliberation by the Faculty Council of the relevant Graduate School, if the Non-Degree Student applies for extension thereof.

#### Article 7 (Subjects)

In principle, the subjects that Non-Degree Students are allowed to study at NAIST for credits shall be limited to those offered by means of lecture.

#### Article 8 (Issuance of certificate of credits earned)

NAIST shall issue a certificate of credits earned for the relevant subjects as needed.

#### Article 9 (Tuition and other fees)

1. Non-Degree Students shall pay the screening, admission and tuition fees (“Tuition and Other Fees”) in the following amounts.

Screening fee: 9,800 yen

Admission fee: 28,200 yen

Tuition fee: 14,800 yen per credit

2. Screening fee shall be paid by prescribed due date.

3. The tuition fee shall be paid in April for the spring semester and in October for the autumn semester.

4. The Admission fee and tuition fee for taking courses of Collaborative Educational Program shall be exempted, regardless of the foregoing subsection 2, provided that president approves the exemption appropriate.

5.. Tuition and Other Fees, once paid, shall not be refunded.

#### Article 10 (Withdrawal)

A Non-Degree Student who wishes to withdraw from NAIST shall ask the Dean of his or her Graduate

School for withdrawal and obtain the permission of the President of NAIST.

Article 11 (Application of NAIST Regulations, etc.)

NAIST Regulations and other rules governing students of NAIST shall also apply to Non-Degree Students.

Article 12 (Miscellaneous provision)

Other matters relating to Non-Degree Students shall be provided for separately.

Supplementary provision

These Regulations shall come into effect on April 1, 2004.

Supplementary provision

These Regulations shall come into effect on April 1, 2005.

Supplementary provision

These Regulations shall come into effect on January 1, 2011.

Supplementary provision

These Regulations shall come into effect on February 1, 2014.



## 奈良先端科学技術大学院大学学生表彰規程

平成16年12月7日  
規程第89号

## (趣旨)

**第1条** この規程は、奈良先端科学技術大学院大学学則第70条の規定に基づき、奈良先端科学技術大学院大学（以下「本学」という。）の学生（学生団体を含む。）の表彰に関し必要な事項を定める。

## (表彰の基準)

**第2条** 表彰は、次の各号のいずれかに該当する者に行うことができる。

- (1) 学業において、研鑽に励み、他の学生の模範となった者
- (2) 学術研究活動において、特に優れた成果を挙げた者
- (3) 社会活動において、特に顕著な業績を挙げた者
- (4) 課外活動その他の活動において、特に顕著な業績を挙げた者
- (5) その他表彰に値する行為等があったと認められる者

2 前項に規定する者には、表彰の時点において、死亡等の者を含むものとする。

## (表彰候補者の推薦)

**第3条** 役員又は研究科長は、前条に該当すると認められる者がある場合は、推薦書（別紙様式第1号）を、学長に提出するものとする。

## (表彰者の決定)

**第4条** 学長は、前条の推薦に基づき、表彰者を決定する。

## (表彰の方法)

**第5条** 学長は、前条の表彰者を決定したときは、表彰状（別紙様式第2号）を授与する。

2 学長は、前項の表彰状に添えて、記念品等を贈呈することができる。

## (表彰の時期)

**第6条** 表彰の時期は、学位記授与式又は当該表彰の内容を勘案し、学長が決定する。

## (事務)

**第7条** 学生の表彰に関する事務は、教育研究支援部学生課が行う。

## (雑則)

**第8条** この規程に定めるもののほか、学生の表彰に関し必要な事項は、別に定める。

## 附 則

この規程は、平成16年12月7日から施行する。

## 附 則

この規程は、平成18年11月15日から施行し、平成18年4月1日から適用する。

## 附 則

この規程は、平成19年7月26日から施行し、平成19年4月1日から適用する。

# Regulations for Student Commendation of Nara Institute of Science and Technology

December 7, 2004  
Regulations No. 89

## Article 1 (Purpose)

The purpose of these Regulations is to stipulate matters relating to commendation of performance worthy of public recognition that has been achieved by students (including groups of students) of the Nara Institute of Science and Technology (“NAIST”) pursuant to the provision of Article 70 of the NAIST Regulations.

## Article 2 (Commendation criteria)

1. NAIST shall commend students for:

- (1) Hard work in academic studies that sets a good example for other students;
- (2) Remarkable performance achieved in academic and research activities;
- (3) Remarkable performance achieved in social activities;
- (4) Remarkable performance achieved in extracurricular and other activities; or
- (5) Other conduct judged to be worthy of public recognition.

2. Students to be commended pursuant to the foregoing subsection shall include those who are dead at the time of commendation.

## Article 3 (Nomination)

Administrative staff or the Dean of the relevant Graduate School shall submit a letter of nomination (Form No. 1 attached hereto) to the President to recommend a student who is deemed to meet any of the commendation criteria specified in the foregoing subsection for commendation.

## Article 4 (Decision on commendation of student)

The President shall decide whether to commend the student based on the nomination specified in the foregoing article.

## Article 5 (Commendation)

1. The President shall award a certificate of commendation (Form No. 2 attached hereto) to the student whom it was decided should be commended pursuant to the provision of the foregoing article.
2. The President may present a commemorative gift to the student in addition to the certificate of commendation specified in the foregoing subsection.

Article 6 (Timing of commendation)

The President shall determine the timing of commendation, in consideration of the timing of the degree conferring ceremony or the nature of the commendation.

Article 7 (Clerical work)

The Student Affairs Division of the Education and Research Support Department shall be responsible for handling clerical work necessary for student commendations.

Article 8 (Miscellaneous provision)

Other matters relating to student commendations shall be provided for separately.

Supplementary provision

These Regulations shall come into effect on December 7, 2004.

Supplementary provision

These Regulations shall come into effect on November 15, 2006 and be retrospectively applied from April 1, 2006.

Supplementary provision

These Regulations shall come into effect on July 26, 2007 and be retrospectively applied from April 1, 2007.

## 奈良先端科学技術大学院大学優秀学生奨学制度規程

平成22年9月21日  
規程第4号

### (目的)

**第1条** この規程は、奈良先端科学技術大学院大学（以下「本学」という。）の学生のうち、特に優秀な学生を奨励・支援することにより、優れた人材の養成に資することを目的とする奨学制度に関し、必要な事項を定める。

### (名称)

**第2条** 奨学制度の名称は、奈良先端科学技術大学院大学優秀学生奨学制度とする。

### (奨学対象者)

**第3条** 奨学制度の対象者（以下「奨学対象者」という。）は、奨学対象者を決定する年度（以下「当該年度」という。）に本学の博士後期課程1年次に在籍する学生で、学業成績が特に優秀であり、かつ、人物が優れた者とする。ただし、国費外国人留学生及び奈良先端科学技術大学院大学留学生特別支援制度に採用された者を除くものとする。

### (奨学対象枠)

**第4条** 奨学制度の対象枠は、毎年度15名以内とする。

### (奨学の方法)

**第5条** 奨学支援の方法は、当該年度の授業料の全額免除の方法とする。

### (奨学対象者の決定時期)

**第6条** 奨学対象者を決定する時期は、4月とする。

### (奨学対象候補者推薦枠の通知)

**第7条** 学長は、研究科ごとに奨学対象者の候補者（以下「奨学対象候補者」という。）の推薦枠を決定し、あらかじめ、研究科長に通知する。

### (奨学対象候補者の決定)

**第8条** 研究科長は、奨学対象候補者を選考するための基準（以下「選考基準」という。）を定め、推薦枠とともに学内に公表し、奨学対象候補者を公募する。

2 研究科長は、前項の選考基準に基づき、応募者のうちから奨学対象候補者を決定し、選考基準と推薦順位を添えて、学長に推薦する。

### (奨学対象者の選考)

**第9条** 学長は、研究科長の推薦に基づき奨学対象者の選考を行うため、奈良先端科学技術大学院大学優秀学生選考委員会（以下「委員会」という。）を置く。

2 委員会は、次に掲げる委員をもって組織する。

- (1) 学長
- (2) 学長が指名する理事
- (3) 学長が指名する副学長
- (4) 各研究科長

3 委員会に委員長を置き、学長をもって充てる。

4 委員長は、委員会を主宰する。

5 委員長に事故があるときは、あらかじめ委員長が指名する委員が委員長の職務を代行する。

6 委員長が必要と認めたときは、第2項に規定する委員以外を出席させることができる。

(奨学対象者の決定)

第10条 学長は、委員会を選考に基づき、奨学対象者を決定する。

2 学長は、各研究科長に選考結果を通知するとともに、学内に選考結果を公表する。

(表彰及び報告会)

第11条 学長は、奨学対象者を表彰し、奨学対象者による報告会を開催する。

(事務)

第12条 奨学制度に関する事務は、教育研究支援部学生課が行う。

(雑則)

第13条 この規程に定めるもののほか、奨学制度に関し必要な事項は、別に定める。

附 則

(施行期日)

1 この規程は、平成22年10月1日から施行する。

(経過措置)

2 平成22年度に限り、奨学支援の方法は、第5条の規定に関わらず、当該年度の授業料の半額免除の方法とし、奨学対象者を決定する時期は、第6条の規定に関わらず、10月とする。

## Regulations for NAIST Excellent Student Scholarship Program

September 21, 2010

Regulations No. 4

### Article 1 (Objective)

These regulations provide for necessary matters regarding the scholarship program that is intended to help develop excellent human resources by giving incentives to and supporting excellent students of Nara Institute of Science and Technology (hereinafter referred to as “NAIST”).

### Article 2 (Name)

The name of the scholarship program shall be the NAIST Excellent Student Scholarship Program.

### Article 3 (Qualified students)

Students qualified to receive scholarships under the scholarship program (hereinafter referred to as “qualified students”) shall be students who are enrolled in the first year of a doctoral course at NAIST in an academic year in which qualified students are selected (hereinafter referred to as “the academic year”) and whose academic performance is outstanding and whose character is excellent, excluding foreign students financed by the Japanese government and those selected for the NAIST International Scholar Program.

### Article 4 (Maximum number of qualified students)

The maximum number of qualified students shall be 15 in each academic year.

### Article 5 (Method of scholarship support)

The scholarship support shall be provided in the form of exemption from payment of all tuition fees for the academic year.

### Article 6 (Timing of selecting qualified students)

Qualified students shall be selected in April.

Article 7 (Notification of the number of scholarship candidates subject to recommendation)

The President shall set the number of candidates for qualified students (hereinafter referred to as “scholarship candidates”) subject to recommendation for each graduate school and notify the deans in advance.

#### Article 8 (Selection of scholarship candidates)

1. The deans shall set the criteria for screening scholarship candidates (hereinafter referred to as “the screening criteria”), announce on campus the screening criteria together with the number of candidates for qualified students, and solicit applications for scholarship candidates.
2. The deans shall select scholarship candidates from among the applicants based on the screening criteria set forth in the preceding paragraph, and recommend the scholarship candidates to the President, also providing the screening criteria and the order of recommendation.

#### Article 9 (Screening of qualified students)

1. The President shall set up a NAIST Excellent Student Screening Committee (hereinafter referred to as “the Committee”) to screen qualified students based on the deans’ recommendations.
2. The Committee shall consist of the following members:
  - (1) President
  - (2) Executive Director appointed by the President
  - (3) Vice President appointed by the President
  - (4) Deans
3. The Committee shall have a chairperson, who shall be the President.
4. The chairperson shall preside over the meetings of the Committee.
5. If the chairperson becomes unable to serve, a Committee member appointed by the chairperson in advance shall perform the duties of the chairperson.
6. If the chairperson finds it to be necessary, individuals other than Committee members set forth in Paragraph 2 shall be allowed to attend the Committee meetings.

#### Article 10 (Selection of qualified students)

1. The President shall select qualified students based on screening by the Committee.
2. The President shall notify the deans of the screening results, and announce the screening results on campus.

#### Article 11 (Commendation and presentation session)

The President shall commend qualified students, and shall host a presentation session by the qualified students.

#### Article 12 (Clerical work)

Clerical work regarding the scholarship program shall be undertaken by the Student Affairs Division of the Academic Affairs Department.

#### Article 13 (Miscellaneous provisions)

In addition to the matters provided for in these regulations, necessary matters concerning the scholarship program shall be provided for separately.

#### Supplementary provisions

##### 1 (Effective date)

These regulations shall come into effect on October 1, 2010.

##### 2 (Transitional measures)

For academic year 2010 alone, the scholarship support shall be provided in the form of exemption from payment of half the tuition fees for the academic year regardless of the provisions of Article 5, and qualified students shall be selected in October regardless of the provisions of Article 6.





# 奈良先端科学技術大学院大学 学歌

作曲：古川 聖

若々しく ♩ = 116



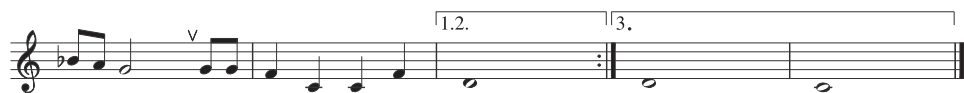
かす がやま ずい うんなびき あけ ぼののそら のはるけさ  
 とみ おがわ たゆ ることなく せせ らぎのひか りはながる  
 いこ まやま ゆう こえみれば なに わづにつ ど うももふね



ちの もりの さい せんたんへ どく そうのせいふう を おくめ  
 さか りゆく みら いのそらへ えい えんのしんり を おしめ  
 じょう ほうは こ にあつ まり せん たんのえい ち を つ



る なら せ なんとん かがく ぎじゅつ だいがく いん たか き り そ  
 す なら せ なんとん かがく ぎじゅつ だいがく いん たか が や く ち  
 ぐ なら せ なんとん かがく ぎじゅつ だいがく いん あ ら た な



一(う)の きざ は し の ぼ る  
 せいの きざ は し の ぼ る  
 だいの きざ は し の ぼ る

## 奈良先端科学技術大学院大学学歌

### 一、春日山 瑞雲なびき

あけぼのの 空の遙けさ  
 知の森の 最先端へ  
 独創の 清風を送る  
 奈良先端科学技術大学院  
 高き理想の階のぼる

### 二、富雄川 絶ゆることなく

せせらぎの 光は流る  
 盛りゆく 未来の蒼天へ  
 永遠の 真理を示す  
 奈良先端科学技術大学院  
 輝く知性の階のぼる

### 三、生駒山 夕越え見れば

難波津に 集う百船  
 情報は 平城に集まり  
 先端の 叡知を繋ぐ  
 奈良先端科学技術大学院  
 新たな時代の階のぼる

原作：岡部 剛機

